

Faith knows
no bounds



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**CATHOLIC RELIEF SERVICES
UNITED STATES CATHOLIC CONFERENCE OF BISHOPS**

**OPEN TENDER FOR SUPPLY AND DISTRIBUTION OF BRANDED JERRICANS FOR GRAIN
STORAGE**

**Title of the Tender: Supply and distribution of branded jerricans for grain
storage**

Tender Reference Number: CRS-Rwanda 027- FY24-TN/2024

Procurement Method: Open Tender

Date of Issue: May 30th ,2024

Date of Submission: June 14th ,2024

OPEN TENDER NOTICE
OPEN TENDER FOR SUPPLY AND DISTRIBUTION OF BRANDED JERRICANS FOR GRAIN STORAGE
CRS-Rwanda 027- FY24-TN/2024

Call for Tender for Supply and distribution of branded jerricans for grain storage

About Catholic Relief Services (CRS)

Catholic Relief Services is the official international humanitarian agency of the Catholic community in the United States. CRS works to save, protect, and transform lives in need in more than 100 countries, without regard to race, religion or nationality. CRS' relief and development works are accomplished through programs of emergency response, HIV, health, agriculture, education, microfinance, and peacebuilding. The Country Program has over 80 staff and implements its projects through local and international partners, with strong coordination/collaboration with Government of Rwanda structures. Catholic Relief Services (CRS) has been working in Rwanda since 1961. CRS Rwanda's key programming areas include youth empowerment, agriculture, early childhood development, economic strengthening, justice, and peace building. To achieve this, CRS collaborates with the government of Rwanda, donors, the Catholic church, private sector, and civil society organizations.

About the Project

Catholic Relief Services (CRS) is implementing the Great Lakes Accelerated Innovation Delivery Initiative Rapid Delivery Hub (AID-I GLR) to promote the adoption and utilization of nutrient-rich crops through capacity building, Gender Equality and Social Inclusion (GESI), and communication efforts. The efforts are to support sustainable access to inputs by farmers and ensure concurrent access to markets at scale. Seeds and Fertilizers are necessary as primary inputs to sustained productivity and risk mitigation on-farm. Furthermore, access to information and marketing, and the right extension infrastructure is required for farmers to gain right value of inputs and access output markets.

AID-I GLR project is complementing Gikuriro Kuri Bose (GKB) program interventions. The present Gikuriro Kuri Bose Program advances crop cultivation within nurturing care hubs (NCHs) and Early Childhood Development facilities where children are hosted, aiming to secure access to nourishing foods and encourage the adoption of a well-rounded, healthy diet.

The project is being implemented across 7 districts (i.e. Ngoma, Kayonza, Rwamagana, Rulindo, Burera, Nyabihu and Nyamasheke districts), where it operates alongside Gikuriro Kuri Bose project.

The purpose of the tender

CRS is seeking a supplier who can supply and distribute Branded jerricans for grain storage for AID-I GLR project in seven (7) districts (Ngoma, Kayonza, Rwamagana, Rulindo, Burera, Nyabihu and Nyamasheke districts). Below table outlines required jerricans with specifications.

#	Item Specification	Unit	Quantity
1	Branded jerricans: Food-grade quality, meaning they are safe to store food. Square, White new Jerrycans with lids for hermetic storage; made from food grade HDPE, PP Molding; 20 liters.	PC	5,050

Eligibility Criteria

The bidder is required to provide the following documents for evaluation purpose.

Administrative documents

- Full Registration certificate issued by RDB.
- VAT and Valid Tax clearance certificates.
- Bid validity period should be 90 days.
- Bids should be signed by an authorized company representative.

Technical documents

- Bid should specify maximum delivery period.
- Provide at least 3 completion certificates of similar services which show the email address and telephone number for the company who issued it.
- Submission of a sample of branded Jerrican.

Financial documents

- The financial offer should be in Rwanda Francs (Rwf).
- The offer should be inclusive of VAT Tax.

Note:

- The branding of messages will utilize specialized inks and coatings that bond effectively to the surface of the jerrycan, ensuring that the branding remains legible and intact over time, even when exposed to harsh conditions such as prolonged sunlight or extreme temperatures. The branding message is **“Tumenye uburyo bwiza bwo guhunika imyaka bidasabye gushyiramo imiti kandi umusaruro ntiwangirike. Hano wahunikamo imyaka iyo ari yo yose, haba amasaka, ibigori, ibishyimbo n’ibindi”**.
- The Supplier will be responsible to distribute all jerricans up to the district level according to the distribution plan that will be shared with the successful bidder.
- For your reference, we have annexed to this tender the supplier’s code of conduct that the successful bidder will be required to sign together with the contract.
- The CRS payment modalities are 100% payment within 15 days after receipt and acceptance of goods.

Bid written in French or English addressed to the attention of the CRS / Rwanda Program Country Representative must be submitted to the following e-mail address rwandabids@crs.org on or before **June 12th, 2024, at 11:00AM local time.**

You are advised that this tender does not constitute in any way a commitment on the part of CRS/Rwanda or its agents, for any service requested.

Done at Kigali, May 30th 2024.

Hans Fly

Country Representative



ANNEX

SUPPLIER / SERVICE PROVIDER CODE OF CONDUCT

Catholic Relief Services (CRS) has committed to the principles of responsible sourcing and we expect our suppliers and service providers to fully follow the applicable contractual obligations to include CRS terms & conditions, local and relevant/otherwise applicable laws and to adhere to internationally recognized environmental, social, and corporate governance standards. We also expect our suppliers to implement these standards with their suppliers and subcontractors, as inspired by the United Nations Global Compact initiative, the United Nations Guiding Principles and Human Rights, the International Labour Organization's Declaration on Fundamental Principles and Rights at Work, ETI Base Code, and applicable CRS' Policies, Procedures and Standards.

1) SOCIAL

- Prohibit all forms of harassment, sexual harassment, exploitation and abuse, including sexual exploitation and abuse, and trafficking in persons.¹ All sexual activity with a child, defined as person under the age of 18 years, is considered sexual abuse regardless of local age of consent.
- Have mechanisms in place to actively prevent, address, and respond to harassment, sexual harassment, exploitation and abuse, including sexual exploitation and abuse, and trafficking in persons.
- Support the protection of internationally proclaimed human rights and prohibit forced, bonded, and involuntary labor and child labor.
- Do not recruit or employ children under the age of 15 years. Do not recruit or employ children under 18 years for work that is mentally or physically dangerous or interferes with schooling.
- Treat employees with dignity and respect and supply a workplace that is safe and hygienic, complies with national laws, and is free from discrimination on the basis of race, gender, age, religion, sexuality, culture or disability.
- Provide accessible and confidential reporting mechanisms for employees and other stakeholders to report concerns or suspicions of any forms of harassment, abuse and exploitation described above and potentially unlawful practices by management or employees.
- Commit to protecting reporters or whistleblowers from retaliation.
- Uphold the freedom of association and the right to collective bargaining as set out within applicable laws.
- Ensure wages and working hours meet national legal standards.

2) GOVERNANCE

- Abide by all applicable national and international trade laws and regulations including but not limited to antitrust, trade controls, and sanction regimes.
- Consider business integrity as the basis of business relationships.
- Prohibit all types of bribery, corruption, money laundering and terrorism financing.
- Forbid gifts to private or public officials that aim to influence business decisions or otherwise encourage them to act contrary to their obligations.
- Respect the privacy and confidential information of all your employees and business partners as well as protect data and intellectual property from misuse.
- Have data protection and management standards in place that address data collection, safeguarding, sanitation and disposal. The data owner is aware of the data provision terms and conditions and supplies consent as per CRS Responsible Data Values and Principles
- Implement a proper Compliance Management policy and procedure, which facilitate compliance with applicable laws, regulations, and standards.
- Follow all applicable environmental, health and safety regulations.
- Promote the safe and environmentally sound development, manufacturing, transport, use and disposal of your products.
- Ensure by using proper management policies and procedures that product quality and safety meet the applicable requirements.
- Protect your employees' and neighbors' life and health, as well as the public at large against hazards inherent in your processes and products.

- Use resources efficiently, apply energy-efficient and environmentally friendly technologies and reduce waste, as well as emissions to air, water, and soil.

Because CRS is a recipient of numerous grants or contracts provided by governmental, public, and private donors, all suppliers and service providers are hereby notified that other donor-specific compliance measures may be included in the legal instrument through which goods or services are procured.

CRS reserves the right to conduct due diligence audits or assessments to ensure your compliance and will take reasonable steps to investigate or otherwise take appropriate action to address concerns. CRS reserves the right to terminate any relationship for non-adherence to the above mention requirements.

Should you have any concerns or suspicions of any forms of harassment, abuse and exploitation described above and in CRS' Safeguarding Policy, illegal or improper conduct, CRS requires you to report through any of the following channels:

- CRS Management
- CRS Whistleblower site: <http://bit.ly/crshotline>
- Email: alert@crs.org
- Phone/Skype: 1-866-295-2632
- **Toll free for CRS Rwanda : 8007**
- Mail: (mark "Confidential") Attention:
General Counsel Catholic Relief
Services
228 W. Lexington Street Baltimore,
MD 21201

Ensuring the principles of sustainable development in our supply chain is important to CRS. We hope that as our partner you show your commitment via compliance with your own code of conduct or company policies that embrace these standards.

In accepting business from CRS in the form of a purchase order, contract, or agreement, you are implicitly accepting your organization's roles and responsibilities outlined in this document.

Name: _____

Date: _____

Title: _____