

## **VACANCY ANNOUNCEMENT**

**Position:** One Junior Airport Customer Service Agent

**Location:** Ethiopian Airlines, Rwanda Airport office

**Registration date:** From 23SEP24

**Closing date:** 30SEP24

**Ethiopian Airlines Rwanda Area Office** would like to announce new vacant position for Junior Airport Customer Service Agent

**Employment type:** Fixed term contract Basis

**Salary:** Based on the Company scale

### **Qualifications**

- BA Degree in Management/Business Management/Business Administration and Information Systems/Aviation/Accounting/accounting Information System or related fields with a minimum of one-year experience in a known organization.

**OR**

- Minimum of College Diploma in any business field of study (Travel and Tourism, Travel Operations) with a minimum of two years experience (preferable in an IATA Travel Agency or Airlines) aviation related activities such as Airline reservation, and ticketing, Airport and cargo operations, customer and baggage handling, Airport check-in and Airline sales and marketing.
- Solid Understanding towards the Aviation Industry and Market
- Good customer service
- Good skills in Microsoft Office
- Fluency in written and spoken English

### **Experience**

- Experience in Airline Reservations and Ticketing, Airport and Cargo Operations, Customer and Baggage Handling Activities, Airport Check-in and Airline Sales and Marketing will be an added advantage.

Interested applicants should submit their written application, Curriculum Vitae, copies of academic and professional certificates and recently taken picture to:

Ethiopian Airlines, ex.UTC building Office#25, PO Box 385 Kigali – Rwanda.

Or send an email to : [KGLADM@ethiopianairlines.com](mailto:KGLADM@ethiopianairlines.com)

For any inquiries, please contact landline **252575045**