

**The Lodge is situated in Kibuye, Karongi on the water side for high class, international guests looking for a relaxation environment and experiencing Rwanda and authentic life**

### **A Kitchen Chef**

#### **Role and responsibilities**

- Prepare, season, and decorate meals and dishes in ways that suit the requirements or orders of high class, international customers.
- Cook food in a timely manner , preparing breakfast buffets and restaurant dining
- Communicate with staff and customers
- Organize dish washing
- Controlling costs by manage kitchen inventory
- Training other kitchen staff
- Maintain a sanitary and hygienic environment for food preparation.
- Manage the overall kitchen operations, including supervising staff, creating menus, new recipes and new menu items

#### **Key Competencies & requirements**

- Proven experience in a high-end hospitality business as cook and/or chef
- Attention to food safety and food hygiene
- In addition to Kinyarwanda speak at least fluent English and/ or French
- Work organization, self disciplined and fast working under stress
- Willing to relocate to Karongi

#### **What to expect from us**

- A competitive remuneration in a growing and new business

**Send your cover letter and curriculum vitae (CV) to [info@wolf-leisure.com](mailto:info@wolf-leisure.com) not later than Monday, 23rd September 2024**



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### **A Receptionist / Concierge**

#### **Role and responsibilities**

- Taking reservations or bookings over the phone and internet
- Greeting guests upon arrival
- Checking guests in
- Checking guests out
- Assisting guests with changes to their travel plans
- Making restaurant reservations and booking taxis on behalf of guests
- Assisting guests with luggage
- Troubleshooting and dealing with any guest complaints

#### **Key Competencies & requirements**

- Proven experience in a high-end hospitality business as receptionist or concierge
- Attention to client service and hospitality
- In addition to Kinyarwanda speak at least fluent English and/ or French
- Work organization, self disciplined and fast working under stress
- Willing to relocate to Karongi

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### **Housekeepers / Room Attendants**

#### **Role and responsibilities**

- **Cleaning guest rooms & public areas within the hotel (corridors, restaurant, bar area etc.)**
- **Cleaning back of house offices and spaces**
- **Making beds and changing linen and towels**
- **Restocking bathroom amenities**
- **Removing rubbish**
- **Collecting and delivering laundry items**
- **Performing quality control checks**
- **Reporting issues to the maintenance team**
- **Washing, drying, folding and ironing laundry**

#### **Key Competencies & requirements**

- **Proven experience in a high-end hospitality business as housekeeper or room attendant**
- **Attention to cleanliness, details and hospitality**
- **In addition to Kinyarwanda speak at least fluent English and/ or French**
- **Work organization, self disciplined and fast working under stress**
- **Willing to relocate to Karongi**

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