



REQUEST FOR PROPOSALS

No. HPI20240908RW

SUPPLY AND DELIVERY OF OFFICE TABLETS FOR THE RWANDA DAIRY DEVELOPMENT PROJECT (RDDP).

RFP Release Date:	28th January 2025
Performance Period:	30 days
Question/ Inquiry Submission Deadline:	7th February 2025
Proposal Submission Deadline:	11th February 2025
Selection Committee review	14th February 2025
Notification of award	17th February 2025
Award agreement negotiation and signing	21st February 2025
Electronic submission to the attention of:	Heifer International Rwanda
Electronic submission:	procurement-rw@heifer.org
Contact information for inquiries about this RFP:	procurement-rw@heifer.org



1. BACKGROUND

1.1 Context and background

Heifer International Rwanda (HIR) is a Nonprofit and International Non-governmental Organization with the mission to alleviate hunger and poverty, while caring for the environment through sustainable agricultural practices. In collaboration with the Government of Rwanda and other relevant partners, this project has now grown to cover the whole country to become the flagship program known as “one cow per poor family”.

Heifer International Rwanda projects focus on improving income and nutritional status, mobilizing farmers, and promoting local capacity through training of project participants, promoting market linkages for dairy value chain actors, improving the quality of livestock through artificial insemination services, empowering rural women, building resilience through sustainable agricultural practices, and connecting local communities to business development services.


Heifer International Rwanda partners with smallholder farmers to build sustainable livelihoods by empowering them to use their own energy, ingenuity, and dreams to fuel their success out of hunger and poverty. Heifer programs mobilize communities and foster the organization of associations, cooperatives and social networks while strengthen their capacity to address development challenges.


2. Objective of the tender

The primary objective is to procure office tablets that meet the necessary technical specifications, ensuring employees have the tools required for efficient task performance. The selected vendor must supply portable, durable, and reliable devices suitable for long-term use, enabling employees to work remotely or in the field as needed.

3. Specifications

These tablets should have the following specifications:

S/N	ITEMS	QUANTITY																		
1	<p>SAMSUNG GALAXY TAB S10 PLUS</p>  <table> <tr> <td>Specification</td><td>SamSung Galaxy Tab S10 Plus</td><td>SamSung Galaxy Tab A9 Plus</td></tr> <tr> <td>Galaxy AI</td><td>✓</td><td>✗</td></tr> <tr> <td>Screen Size</td><td>12.4"</td><td>11"</td></tr> <tr> <td>Weight</td><td>Wi-Fi: 1.26 lb 5G: 1.27 lb (Wi-Fi: 0.57 kg 5G: 0.58 kg)</td><td>Wi-Fi: 1.06 lb 5G: 1.08 lb (Wi-Fi: 0.48 kg 5G: 0.49 kg)</td></tr> <tr> <td>Processor</td><td>MediaTek Dimensity 9300+</td><td>Qualcomm Snapdragon 695</td></tr> <tr> <td>Durability</td><td>IP68 Water & Dust Protection</td><td>-</td></tr> </table>	Specification	SamSung Galaxy Tab S10 Plus	SamSung Galaxy Tab A9 Plus	Galaxy AI	✓	✗	Screen Size	12.4"	11"	Weight	Wi-Fi: 1.26 lb 5G: 1.27 lb (Wi-Fi : 0.57 kg 5G : 0.58 kg)	Wi-Fi: 1.06 lb 5G: 1.08 lb (Wi-Fi : 0.48 kg 5G : 0.49 kg)	Processor	MediaTek Dimensity 9300+	Qualcomm Snapdragon 695	Durability	IP68 Water & Dust Protection	-	23
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2	<p>SAMSUNG GALAXY TAB A9 PLUS</p>  <p>Samsung Galaxy Tab A9+ Plus 11" 128GB Android Tablet, Big Screen, Quad Speakers, Upgraded Chipset, Multi Window Display, Slim, Light, Durable, Kids Friendly Design, US Version, 2024, Graphite</p> <p>It should be a cellular-enabled model, the tablet supports the Rwandan network band carriers (MTN, Airtel)</p>	137												
3	<p>ZtotoCases for Samsung Galaxy Tab A9+ / A9 Plus 11" 2024 (SM-X210/X216/X218), Shockproof Hard Duty Case with Screen Protector+360 Rotating Hand...</p>	137												
4	<p>Soke Galaxy Tab S10 Plus Case with S Pen Holder- Shockproof Smart Folio Stand Case, Soft TPU Back Cover for Samsung Galaxy Tablet S10+ 12.4 Inch, BLACK.</p>	23												



5	ZtotoCases 2 Pack Screen Protector for Galaxy Tab S10 Plus 12.4"/S9 FE Plus 5G/S9 Plus/S7 FE/S8 Plus/S7 Plus, 9H High Definition/S Pen Compatible...	23
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OTHER TECHNICAL SPECS FOR GALAXY TAB S10 PLUS

Standing screen display size	12.4 Inches
Screen Resolution	2800x1752
Max Screen Resolution	2800 x 1752 Pixels
Card Description	Integrated
Wireless Type	802.11ac
Brand	SAMSUNG
Series	Tab S10+
Item model number	SM-X820NZAEXAR
Operating System	Android 14
Item Weight	1.25 pounds
Product Dimensions	11.24 x 7.3 x 0.22 inches
Item Dimensions LxWxH	11.24 x 7.3 x 0.22 inches
Color	Moonstone Gray
Processor Brand	MediaTek
Flash Memory Size	12 GB



ADDITIONAL SPECS FOR GALAXY TAB A9 PLUS

Display: 11" 1920 x 1200, 90Hz, 480 nits, TFT LCD
Processor: Qualcomm Snapdragon 695
Memory / Storage: 8GB RAM + 128GB
Speakers: Quad Speakers with Dolby Atmos
Dimension: 10.12 x 6.64 x 0.27"

What's in the box for Galaxy Tab S10+

- ❖ Galaxy Tab S10+
- ❖ S-Pen f
- ❖ Data Cable
- ❖ Ejection Pin
- ❖ Quick Start Guide

ACCESSORIES FOR GALAZY A9+

ZtotoCases for Samsung Galaxy Tab A9+ / A9 Plus 11" 2024 (SM-X210/X216/X218), Shockproof Hard Duty Case with Screen Protector+360 Rotating Hand...





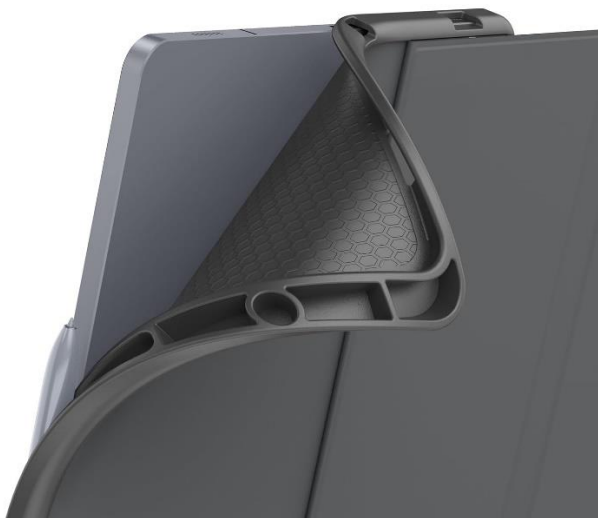
Additional Accessories for Galaxy Tab S10 Plus

- ❖ Hardy Cover
- ❖ Soke Galaxy Tab S10 Plus Case with S Pen Holder- Shockproof Smart Folio Stand Case, Soft TPU Back Cover for Samsung Galaxy Tablet S10+ 12.4 Inch, BLACK



Soft TPU Back Cover

Perfect fit and full protect your tablet



Attach S-Pen Easily

Rear Pen Holder, Use Your S-Pen Anytime





❖ Antiblock

ZtotoCases 2 Pack Screen Protector for Galaxy Tab S10 Plus 12.4"/S9 FE Plus 5G/S9 Plus/S7 FE/S8 Plus/S7 Plus, 9H High Definition/S Pen Compatible...



Ultra Thin

Only 0.33mm Thickness
Clear Tempered-Glass Film



0.33mm

High Response

0.25 mm Ultimate-thin thickness, maintain the original touching sensitivity and viewing experiences

Scratch Resistant





Other Technical Details

Brand	SAMSUNG
Series	Tab S10+
Item model number	SM-X820NZAEXAR
Operating System	Android 14
Item Weight	1.25 pounds
Product Dimensions	11.24 x 7.3 x 0.22 inches
Item Dimensions LxWxH	11.24 x 7.3 x 0.22 inches
Color	Moonstone Gray
Processor Brand	MediaTek
Flash Memory Size	12 GB

4. Technical Requirement

Quotations must include the following information at a minimum. Incomplete quotations may be rejected.



- a. Full company name, physical and mailing address, and country of registration of bidder. Individual persons and joint ventures are not allowed to participate in this tender.
- b. Description of Item, clear and detailed specifications, price per unit, and total price in Rwanda Francs.
- c. Past supply information- provide at least three references from reputable organizations where similar items have been supplied in the past.
- d. The firm should possess any certifications relevant to the supply of IT equipment (valide company trading License).
- e. Demonstrate ability and willingness to be able to supply and deliver the requested supplies immediately.
- f. The successful bidder shall submit a performance guarantee of 10% of the contract price before signing the contract.

5. Proposal submission requirements:

The technical and financial proposals should be submitted separately in PDF format, both clearly marked with the RFP Reference Number above.

Proposals (both technical and financial) must be submitted electronically to email: procurement-rw@heifer.org with clear subject line: **“(Supply and delivery of office tablets)”** and submitted by **11th February 2025 at 5:00pm** Kigali time.

All interested bidders will submit their proposals with the following information:

6. Administrative Requirements

The bid documents **must** include the following administrative documents at a minimum.

- Company Registration Documents. Certificates/licenses issued by RDB.
- Valid Tax Clearance Certificate issued by RRA.
- Corporate Income Tax Declaration issued by RRA
- Valid Certificate of good standing/non-Bankruptcy certificate issued by RDB.
- Valid RSSB Clearance Certificate.

Note: Failure to meet a single administrative requirement will result in disqualification of the Service provider from further technical evaluation.



7. Financial Proposal

Proposed budget priced in **Rwandan Francs (Rwf)** must be submitted electronically in PDF format. The pricing information should not appear in any other section of the proposal other than the financial proposal. The registered company shall be entirely responsible for all taxes.

Submission must be in English and typed single-spaced on standard type white paper. All pages must be numbered, including the RFP reference number and name of the organization at the bottom of each page.

8. Evaluation of Proposals:

- a) Selection method: The procurement selection committee will evaluate the proposals using the **Least-Cost** methodology:

9. Late submissions and verification

Proposal received after the submission deadline will not be considered. Bidders are responsible for ensuring their proposals are submitted according to the instructions stated herein.

Heifer retains the right to terminate this RFP or modify the requirements upon notification to the bidders.

10. Validity of Proposals

Proposals submitted shall remain open for acceptance for 90 days from the last date specified for receipt of the proposal. This includes, but is not limited to pricing, terms and conditions, service levels, and all other information. If your organization is selected, all information in this document and the negotiation process are contractually binding.

11. Limitations

This RFP does not represent a commitment to award a contract, to pay any costs incurred in the preparation of a response to this RFP, or to procure or to contract for services or supplies. Heifer reserves the right to fund any or none of the applications submitted and reserves the right to accept or reject in its entirety and absolute discretion any proposal received as a result of the RFP.



12. Intellectual Property

Section 10.1. Ownership Generally. Subject to Section 8.2 below, any intellectual property (including but not limited to copyrights, trademarks, service marks, and patents), intellectual property rights, deliverables, manuals, works, ideas, discoveries, inventions, products, writings, photographs, videos, drawings, lists, data, strategies, materials, processes, procedures, systems, programs, devices, operations, or information developed in whole or in part by or on behalf of Contractor or its employees or agents in connection with the Services and/or Goods (collectively, the “Work Product”) shall be the exclusive property of HPI. Upon request, Contractor shall sign all documents and take any and all actions necessary to confirm or perfect HPI’s exclusive ownership of the Work Product.

Section 10.2. Prior-Owned Intellectual Property. Any intellectual property owned by a Party prior to the Effective Date (“Prior-Owned IP”) shall remain that Party’s sole and exclusive property. With regard to any of Contractor’s Prior-Owned IP included in the Work Product, Contractor shall retain ownership, and hereby grants HPI a permanent, non-exclusive, royalty-free, worldwide, irrevocable right and license to use, copy, reproduce, publicly display, edit, revise, perform, and distribute said intellectual property, in any format or any medium, as part of the Work Product.

Section 10.3. Work Made for Hire. To the extent copyright laws apply to the Work Product, the Parties agree that (a) HPI specially ordered or commissioned the Work Product, (b) the Work Product is a “work made for hire” under United States copyright laws, and (c) HPI shall be deemed the author thereof and shall own all right, title, and interest therein. To the extent such rights, in whole or in part, do not vest in HPI as a “work made for hire”, Contractor hereby irrevocably grants, assigns, and transfers to HPI, exclusively and in perpetuity, all of Contractor’s rights of any kind or nature, now known or hereafter devised, in, to, and in connection with the Work Product, and HPI shall solely and exclusively own any and all rights therein, and in the elements thereof, including but not limited to any and all allied, ancillary, subsidiary, incidental, and adaptation rights. Contractor hereby waives any and all rights known as “moral rights”, and any similar rights, which Contractor may have in connection with the Work Product. The description of Services and/or Goods provided in this Agreement shall in no way limit the way HPI may use the Work Product.

Done on Tuesday, January 28, 2025
Heifer International Rwanda.