

## **TENDER NOTICE # PIH/IMB 6795/M07/ FY 25**

### **SOURCING METHOD: NATIONAL TENDER ADVERTISEMENT**

### **TENDER TITLE: SUPPLY AND DELIVER OF MEETING ROOM CHAIRS**

Partners In Health (PIH) is a nonprofit organization with its headquarters in Boston, Massachusetts, whose mission is to provide quality health care for poor and most in need populations around the world. Since 2005, the Ministry of Health in Rwanda has worked with PIH Rwanda, also known as Inshuti Mu Buzima, to improve the quality of care in the country and increase health care access for Rwanda most in need populations. PIH/IMB have since helped to bring high-quality health care to three districts namely: Kayanza, Burera and Kirehe.

Partners In Health / Inshuti Mu Buzima is seeking for proposals from qualified and authorized suppliers / vendors for Supply of meeting room chairs to be used at PIH Kigali and Burera District offices.

Interested, qualified and authorized business companies should submit their proposals bearing the following requirements:

#### **Compulsory requirements:**

1. Proof of Business registration in the same domain of work/supply
2. Valid RRA tax clearance or proof of RRA certificate request in process (for domestic bidders)
3. Not being under blacklisted vendor list by Rwanda Public Procurement Authority (RPPA) nor Partners In Health.

#### **Administrative requirements/ documents:**

1. Certificate of good completion from at least three (3) reputable companies/institutions during the last 5 years
2. VAT registration certificate

#### **Technical requirements:**

Refer to Terms of References (ToRs) and specifications available in Partners In Health/Inshuti Mu Buzima Procurement System following this link: (<https://pih-imb.org.rw/eprocurement/index.php>).





**Financially, the bid shall indicate:**

1. Financial offer shall be submitted using Rwandan Francs currency
2. The financial offer shall include all applicable taxes and charges
3. The offer should include terms and conditions of payment and shortest delivery time
4. The financial offer shall include transport to Kigali and Burera offices accordingly
5. The offer validity shall not be lower than 90 calendar days

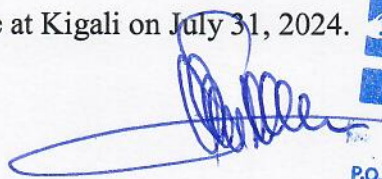

**Please note the following:**

- i. ALL PROPOSALS FROM INTERESTED BIDDERS WILL BE ELECTRONICALLY SUBMITTED to Partners In Health/Inshuti Mu Buzima Procurement System (<https://pih-imb.org.rw/eprocurement/index.php>) before August 28, 2024 at 11: 59 pm (closing time) Kigali time prompt – **Failing to follow this instruction proposals will not be considered.**
- ii. Results of the public opening session will be available in the eProcurement system starting from August 29, 2024 from 00:00 AM.

**Special Notes:**

- (1) *There is no fee paid to obtain the Tender document.*
- (2) *Partners In Health is not obliged to purchase or to pay for any costs incurred by the bidder in preparation of his/her proposal in response to this tender notice.*
- (3) *Partners In Health/Inshuti Mu Buzima employees are not allowed to participate in any PIH tender.*

Done at Kigali on July 31, 2024.

  
  
Partners In Health  
Inshuti Mu Buzima  
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P.O. Box 3432 Kigali, Rwanda

**Senior Director of Procurement & Logistics**

**Partners In Health / Inshuti Mu Buzima**