



**REQUEST FOR QUOTATIONS**

**Date: December 16, 2024**

<p><b>Water For People Background</b></p>	<p>Water For People is an international non-governmental organization (NGO) that works with people and partners to develop innovative and long-lasting solutions to the water, sanitation, and hygiene problems in developing countries. The organization strives to continually improve, experiment with promising new ideas, and leverage resources to multiply its impact. Water For People is currently operating in 9 countries including Rwanda where the organization is supporting WASH in the districts of Rulindo, Kicukiro, Gicumbi, Karongi, and Gisagara (Everyone Forever (EF) districts). Ten more districts are supported under the USAID-funded Isoko y'Ubuzima Project</p> <p>Water For People exists to promote the development of high-quality drinking water, sanitation services, and hygiene practices, accessible to all, and sustained by strong communities, businesses, and governments. We value Collective Transformation, Environmental Stewardship, Integrity, Courage and Amplify all Voices.</p> <p>Water For People in partnership with Rulindo District is currently piloting Household connections in rural areas in its contribution to support the government of Rwanda to achieve the SDG 6 , specifically the safely managed water supply services.</p> <p>Considering the above, Water For People is requesting interested and qualified bidders to submit their bids/quotations for the supply of required plumbing materials as listed in the below section.</p>
<p><b>Instructions:</b></p>	<p>This document is not a commitment to purchase on the part of Water For People. Should your offer be successful, Water For People may issue a purchase order with specified goods to be supplied. Any order arising from this Request for Quotations will be subject to Water For People's Conditions of Purchase. Please submit your quotation at <a href="mailto:rwprocurement@waterforpeople.org">rwprocurement@waterforpeople.org</a></p>
<p><b>Conditions of supply of plumbing materials</b></p>	
<p><b>Source of funds</b></p>	<p>Water For People</p>
<p><b>Customs clearance, if required, shall be done by</b></p>	<p>Vendor</p>
<p><b>The exact address of the project (destination)</b></p>	<p>KG 7 Ave, House # 41 Kigali, Rwanda</p>
<p><b>Latest Starting date</b></p>	<p>Immediately after both parties have signed the Purchaser order.</p>
<p><b>Preferred currency of quotation</b></p>	<p>Rwandan Francs (FRW)</p>
<p><b>Responsibility for the transportation of goods</b></p>	<p>The Contractor shall deliver the purchased goods to Ntarabana Sector Office, in Rulindo District</p>
<p><b>Payment terms</b></p>	<p>100% upon complete delivery and acceptance inspection of the products by the competent Authority</p>



	(including WASAC). <b>No advance payment will be made for this tender</b>		
<b>Evaluation criteria</b>	<b>I. Administrative requirements</b>		
	Ensure that all the documents listed below are submitted. Bidders must provide all mandatory documents to qualify for the technical evaluation. Failure to provide one of the listed below documents will result in complete disqualification from this tender:		
	<ol style="list-style-type: none"> <li>1. Valid clearance RRA certificate</li> <li>2. Valid Contribution RSSB certificate</li> <li>3. Company registration certificate RDB</li> <li>4. VAT Certificate</li> </ol>		
	<b>I. Technical evaluation</b>		
	<b>Criteria</b>	<b>Required qualification</b>	<b>Marks</b>
	Material Delivery time	The time it will take the supplier to provide materials	<b>/50 Pts</b>
		7 days and below	50
		Above 7 and below 15 days	30
		Above 15days	0
	Guarantee for the materials	The time the materials will stay free from any defect before being used	<b>/25 Pts</b>
		60 days	25
		30 days	15
		Below 30days	0
	Warranty and after-sales service for the materials.	The time the materials are guaranteed to be in good working condition after being used	<b>/25 Pts</b>
		1 year and above	25
	Below 1 year to 6 months	15	
	Below 6 months	0	
<b>II. Financial Evaluation</b>			
The financial evaluation will be done based on the prices for the tender and the lowest responsive bidder			

	<p>in the financial evaluation will be awarded the tender. The marks obtained during the technical evaluation will not impact the financial evaluation.</p> <p>To qualify for financial evaluation, bidders must meet the following criteria:</p> <ul style="list-style-type: none"> <li>• All mandatory administrative documents must be submitted without exception.</li> <li>• The bidder must achieve a minimum aggregate score of 80 out of 100 in the technical evaluation.</li> <li>• Protected Financial proposal ( using the separate Excel sheet)</li> </ul>
<b>Conditions of the release of the payment</b>	Written acceptance of the goods supplied is based on full compliance with these RFQ requirements.
<b>Deadline for submission of quotation</b>	December 27, 2024
<b>Documents to be submitted with the quotation</b>	<ul style="list-style-type: none"> <li>• Copy of trading license</li> <li>• Copy of valid tax clearance certificate</li> <li>• Copy of certified RSSB certificate</li> <li>• VAT certificate</li> </ul>

**Additional conditions:**

1. All the equipment and accessories must be brand new, and therefore any item that shows any kind of defect, inherent either to production or piracy will be rejected.
2. The offer that complies with all the specifications, and requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.
3. After the quotation has been submitted and at any time during the validity of the quotation, no price variation shall be accepted whether it is due to escalation, inflation, fluctuation in exchange rates, or any other market factors.
4. Regardless of the outcome or the manner of conducting the selection process, Water For People shall not be responsible for any costs associated with a contractor's preparation and submission of the quotation nor be bound to accept any quotation, nor award a contract.
5. Financial proposal should strictly be provided using the BoQ provided separately as an attachment to this RFQ.

Required plumbing materials to be supplied at Ntarabana Sector Office, Rulindo District

**NTARABANA PLUMBING MATERIALS TO BE SUPPLIED**

S/N	Item description	Unit	Qty	Unit price (FRW)	Total price
1	HDPE pipe 50DN,PN 16	m	2160		
2	HDPE pipe 32DN,PN 16	m	2170		
3	Galvanized pipe 2 <sup>1/2</sup> "	m	12		
4	Galvanized Valve 1 <sup>1/2</sup> "	pcs	2		
5	Galvanized Nipple 1 <sup>1/2</sup> "	pcs	16		
6	Galvanized Union 1 <sup>1/2</sup> "	pcs	12		
7	Galvanized T 1 <sup>1/2</sup> "	pcs	6		
8	Galvanized coupling 1 <sup>1/2</sup> "	pcs	2		
9	Galvanized Stopper 1 <sup>1/2</sup> "	pcs	2		
10	T 63DN, PVC	pcs	2		
11	Adaptor (Male) 63DN, PVC	pcs	2		
12	Galvanized Nipple reducer 1 <sup>1/2</sup> "*1"	pcs	6		
13	Galvanized Nipple 1"	pcs	14		
14	Galvanized Union 1"	pcs	13		
15	Galvanized Coupling 1"	pcs	7		
16	Galvanized Stopper 1"	pcs	7		
17	Galvanized ball valve 1"	pcs	7		
18	Supply of sealing tape (Teflon)	pcs	600		
19	Gangah pipe 3/4", PN16	m	120		
20	HDPE Pipe 25DN, PN 16	m	1984		
21	Valves 3/4"	pcs	80		
22	Tap 3/4"	pcs	40		
23	Union 3/4"	pcs	80		
24	Elbow 3/4"	pcs	240		
25	Coupling 3/4"	pcs	80		
26	Nipple 3/4"	pcs	200		
27	Filter 3/4" for meters	pcs	40		
28	Water meter (B-Meter) 3/4"	pcs	40		
29	Tee 3/4"	pcs	11		
30	Screwed clamp 32*25	pcs	2		
31	Screwed clamp 40*24	pcs	2		
32	Screwed clamp 50*25	pcs	3		
33	Screwed clamp 63*25	pcs	5		
34	Screwed clamp 110*25	pcs	17		
<b>Grand total (Tax inclusive)</b>					

### Technical specifications for the required plumbing materials

All specifications are clarified in the above BoQ for each item. Please note that all accessories should be PN16. For galvanized fittings, they should be of good quality in a way they don't get rust overnight and will be carefully verified upon delivery.

The selected vendor will be contractually required to comply with Water For People's Vendor Code of Conduct [Vendor code OK.pdf](#) and will be required to deliver a Conflict-of-Interest Certificate prior to execution of the contract. The Conflict-of-Interest Certificate requires the disclosure of any potential or actual conflicts of interest with Water For People employees or their relatives including past, current, or proposed business transactions, employment or offers of employment, or certain gifts or entertainment. Water For People will evaluate any disclosures of conflicts of interest; if Water For People determines it cannot waive or mitigate the conflict of interest it will result in the disqualification of the selected proposer.

### Rights Reserved

- a) Water For People in Rwanda reserves the right to cancel the entire procurement process without incurring any liability whatsoever.
- b) Water For People in Rwanda reserves the right to amend any segment of the request for proposal prior to the announcement of selected candidates.
- c) Water For People in Rwanda also reserves the right to remove one or more of the services from consideration for this contract should the evaluation show that it is in Water For People's best interest to do so.
- d) Water For People in Rwanda also may, at its discretion, issue a separate contract for any service or groups of services included in this request for proposal . Water For People may negotiate a compensation package and additional provisions to the contract awarded under this request for proposal.
- e) Water For People in Rwanda reserves the right to debrief the applicants after the completion of the process due to the expected high volume of applications to avoid the compromise of the process.

### Responses to this RFQ

Interested bidders should submit their offers online at [rwprocurement@waterforpeople.org](mailto:rwprocurement@waterforpeople.org) with the following subject "Supply of plumbing materials" no later than December 27, 2024.

**Done at Kigali, on 16<sup>th</sup> December 2024**



**Eugene DUSINGIZUMUREMYI**  
Country Director

# Revised: RFQ\_Ntarabana\_plumbing materials\_16-12-2024

Final Audit Report

2024-12-16

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